



Wednesday 10th May

Year 13 Examinations, Leavers Information & Key Dates

Dear Parents / Guardians,

I hope this letter finds you well. I wanted to provide you with all information and relevant links to key documents in good time to ensure the forthcoming weeks go as smoothly as possible for you and your child.

Firstly, I want to say how proud we are of Year 13 and the work they have done thus far. The next few weeks are crucially important and I'm sure you will agree that having a well structured revision programme in place is essential. In addition to this, please do encourage your child to take a sensible amount of time out; making sure they get plenty of rest and exercise is just as important as revising.

We are here to support in any way we can and if you feel you need anything additional please do not hesitate to get in touch.

Below I have outlined key pieces of information, I encourage you to take the time to read this with your child.

Examinations

- A Level examinations start in earnest the week beginning **15th May 2023**.
- Students have been provided with individual timetables, copies of which are available on MCAS.
- Unless otherwise stated, morning exams begin at **0900** and afternoon exams begin at **1300**.
- Students should arrive at least 15 minutes prior to the start of exams. They should make their way to the correct examination room.
- If for any reason your child is delayed or absent, it is essential that the school is contacted immediately - please call reception on **0191 4990111**.
- Students have been briefed on the mechanics of how examinations will operate including the need to be in full school uniform, and fully equipped with pens, pencils, rulers etc.
- Students must be considerate of others and ensure they are well behaved at all times.



Examination Contingency

- Whilst the examination timetable is set, this year contingency dates have been organised in case a national event means dates / times of exams change.
- Therefore please be aware that students need to be available up to and including 28th June. Hopefully these contingencies will not be needed.

Revision During the Exam Period

- All students are expected to attend school as normal until Friday 26th May.
- If a student has an exam before Friday 26th May, they will be granted study leave the day before their exam.
- During study leave, the sixth form centre is available for all students to study.

A Level Results

- Results will be available from the Sixth Form Centre [accessed via the rear of the school - across the metal bridge in the back car park] after **0830 on Thursday 17th August 2023**.
- Please note that results cannot be given out over the telephone or via e-mail.
- If students wish to have results posted, a 1st class, stamped addressed envelope [marked GCSE Year 13 in the top left-hand corner] needs to be given to Mrs Richardson [Examination Officer] no later than **Monday 17th July 2023**.

Support Following Results Day

- All students will be briefed on the correct actions to take on results day with regards to UCAS depending on whether or not they have been successful.
- Support and advice will be available for all students from the sixth form team on an ongoing basis.

I'd like to reiterate that we are here to support you and your child, any support you need please get in touch. s_6frmqueries@stthomasmore.org.uk

I wish all Year 13 students the best of luck in the forthcoming weeks.

Yours sincerely,

Mr D Harding
Assistant Headteacher