



13th July 2023

### Sixth Form Daily Routines - September 2023

Dear Families,

Firstly, I'd like to say what a fantastic year it has been for our sixth form students and pass on my congratulations on some excellent and well earned mock examination results. I hope each student enjoys a well earned rest when the summer finally comes!

I am writing to you today to inform you of some changes to the daily routines in our sixth form that will be in place from the start of the next academic year.

The expectations from September are outlined in the table below.

Time of Day	Expectation
AM Pastoral	All sixth form students must attend morning pastoral each day. <ul style="list-style-type: none"> <li>• These means that all students should be on site, ready to start the day at 0845am</li> <li>• Morning pastoral time provides a rich curriculum of personal development and careers support that forms a key part of our sixth form experience.</li> </ul>
Lessons 1-3	All sixth form students must remain on site even if they do not have a timetabled lesson. <ul style="list-style-type: none"> <li>• Students should utilise any non contact time to carry out their independent study.</li> <li>• There are a range of spaces available to the students to do this, including the sixth form centre, quiet study rooms and the library.</li> </ul>
Lunchtime	Sixth form students can choose to leave the school site. <ul style="list-style-type: none"> <li>• If pupils are leaving the site at lunchtime, they must ensure that they sign out, leaving via the sixth form centre.</li> </ul>
PM Pastoral	All sixth form students must attend PM pastoral if they have a timetabled lesson period 4. <ul style="list-style-type: none"> <li>• This will support us to track attendance and ensure safeguarding measures are in place.</li> <li>• Students should be back on site by 1.20pm, ready for a 1.25pm start to afternoon pastoral.</li> </ul>
Lessons 4-5	Sixth form students can choose to leave the school site if they do not have a



	<p>timetabled lesson.</p> <ul style="list-style-type: none"><li>● Please note that if a student is not on site in the afternoon, then parental responsibility will revert to the families.</li><li>● If you DO NOT want your son / daughter to leave the site in the afternoons then please contact the school so that we can ensure appropriate safeguarding procedures are in place.</li></ul>
--	--

There are a number of reasons for implementing these changes, including:

- To ensure that all sixth form students have equal opportunity to access the Wider Curriculum.
- To support all sixth form students to develop good routines around attendance and punctuality.
- To support academic progress by promoting the effective use of study periods.
- To ensure students have some element of responsibility and flexibility as they develop into mature young adults.

I'd like to thank you in advance for supporting us with this, and all of your support with your child's studies in the 6th Form.

If you have any queries, please do not hesitate to contact us on:

[s\\_6frmqueries@stthomasmore.org.uk](mailto:s_6frmqueries@stthomasmore.org.uk)

Yours faithfully,

David Harding  
Assistant Headteacher