



Tuesday 10th December, 2024

### Whole School Lockdown Procedures & Drill

Dear Families,

I hope this letter finds you well. Following the communication of our lockdown procedures with pupils and our successful drill in June of this year, I am writing to you to communicate our plans for a further drill.

As you will be aware, it is common practice for schools to practice fire evacuations, and in a similar way to this, we want lockdown drills to be commonplace at school. Moving forward, we will alternate each half term between fire evacuation and lockdown drills. Having practiced our fire evacuation last half term, we will therefore practice our lockdown drill this half term.

We plan to do this on **Wednesday 18th December**. I am sharing this information with you as we need to avoid any sense of false panic within the school community. If you feel appropriate, please take some time to discuss this with your child and as always if you have any questions please feel free to get in touch.

With every best wish,

Mrs J Turner  
Head Teacher